

**LEGAL & DISTRICT CHAMBER OF COMMERCE
2008 OUTDOOR FARMERS' MARKET**

Rules and Regulations

(Please retain Rules and Regulations for your information and records)

1. Products must be homemade, (i.e. personally hand-crafted)(**No wholesale or resale or commercial retail permitted**).
2. **A)** Products must be homegrown, (i.e. grown on own acreage)(**No wholesale or resale or commercial retail permitted**).
B) B.C. Fruit vendors may only sell B.C. fruit, not fruit from California or other areas. B.C. Fruit vendors must have Inspection slips available at each Market. Agriculture Alberta protects the Alberta grower, therefore, if there is locally grown fruit or produce available, B.C. Fruit vendors are prohibited from selling the same product. Non-Alberta tomatoes are prohibited. B.C. grown vegetables, including peppers and greenhouse produce, are not permitted.
3. Vendors are accepted based on the items approved as listed on the application form, and as such may only sell-approved items. Any changes or additions to product lines must be approved by the Market administration **IN ADVANCE**.
4. Vendors obtain the right to use the assigned stall(s) and are responsible to either use the space, or to provide advance notice that the space will not be utilized for a specific date or dates. If you plan on having someone else work your booth you must notify the Market Manager. If you are unable to attend the Market you must give the Market administration a minimum of 48 hours notice by calling the office at **915-0122**. In the event of an emergency call the Market Manager's cell at **915-0122**. For any unforeseen circumstances that happen during Market hours please see the Market Manager. No refunds will be issued for non-usage of stall(s) or cancellation of contract.
5. Vendors **MAY NOT** loan, give or sublease the stall(s) assigned to them. Vendors may not leave or disassemble stall(s) **until 9:00 p.m.**
6. Vendors are required to be in place and ready to operate by **5:30 p.m.** each Market day. The Market Administration may reassign stalls that are vacant after 5:30 p.m. to another vendor.
7. Public selling begins at **6:00 p.m.** sharp and **NO EARLIER**. This excludes sales vendor to vendor. Sales, beforehand, to other vendors displaying a visible vendor button are allowed. Only concessions are permitted to sell to the public prior to 6:00 p.m. and after 9:00 p.m.
8. Vendors are responsible for their own tents and tables. There are no tents or tables to be supplied by the Chamber of Commerce.

9. No vehicles will be allowed to enter the market area after **5:30 p.m.** or be operated on the street after **5:30 p.m.** or before **9:15 p.m.** Late vendors are required to check in at the Chamber booth, and if the stall has not been reassigned, must carry product to the stall. Sold out vendors may not leave before **9:15 p.m.** (Display a sold out sign and take down stall after the Market closes)
10. Any ownership change of business, at any time, requires a new application for vendor ship.
11. All food vendors are responsible to know and comply with all applicable health regulations.
12. **A)** Baking and all other foods must be properly covered, kept at proper temperatures, and displayed on tables that are covered with a tablecloth. All foods except those sold at concessions (including individual servings) must be wrapped in new plastic as set out in all applicable health regulations.
B) All prepared food items must clearly state the vendor's name and address (may be Market address i.e. stall #83), ingredients and size (weight, count, volume as necessary) as set out in all applicable health regulations.
13. Crafts and non-food items may be bagged in used bags.
14. Beverages & single servings will only be sold at concessions.
15. Vendors will display, in a prominent place at the front of their booth, the Farmers' Market stall number for reference by management and customers.
16. Concession signs promoting prices, products etc, may only be placed within five feet in front of stall.
17. **Cleanliness and Appearance of the Market:**
A) Vendors providing samples or operating concessions must supply garbage containers in a location easily visible and accessible to customers.
B) Vendors must remove all garbage including bags, boxes, and refuse from produce. Garbage cans provided in the Market are for the use of **CUSTOMERS ONLY**.
18. All vendors must meet all health and fire regulations.
19. **FAILURE TO COMPLY WITH MARKET RULES & REGULATIONS:**
Infraction may result in, and not necessarily in this order: a written warning; a \$40.00 charge; and/or loss of permanent or weekly stall(s). Loss of permanent or weekly stall(s) will result in all monies being forfeited. All decisions made by the Committee appointed Farmers' Market Manager are final.

NOTE: THE FARMERS' MARKET COMMITTEE RESERVES THE RIGHT TO CHANGE, INTERPRET, AND ENFORCE THESE POLICIES AND GUIDELINES AS DEEMED

**NECESSARY TO MAINTAIN CONSISTENCY AND INDIVIDUALITY OF THE MARKET FOR
THE BENEFIT OF ALL SERVED BY THE MARKET.**

****RULES AND REGULATIONS / CRITERIA ARE SUBJECT TO CHANGE
WITHOUT NOTICE.**